

Newport Beach Police Department
Field Training Officer-Forensic
Course Control Number: 6830-11170-19
Revised: March 9, 2020

COURSE HOURS: 40

COURSE PURPOSE: Attendee will

1. Demonstrate knowledge of the adult learning process and learning styles (Myers Briggs, Vark and Chronotype)
2. Demonstrate knowledge of the ethical, legal, liability and safety responsibilities of a forensic trainer
3. Demonstrate how to correctly complete a Daily Observation Report
4. Demonstrate knowledge of the essential components of a forensic training program and how to create them

I. Personalities and Learning Styles

A. Cognitive/Adult Learning

1. Overview of the adult learning process
2. What affects the learning process in a negative and/or positive way
3. How to deliver impactful training to adults

B. Myers Briggs

1. Overview of Myers Briggs Personality Types
2. Student testing to determine individual Myers Briggs Personality Type
3. Determining the Myers Briggs Personality Type of your forensic trainee
4. How Myers Briggs Personality impacts the learning process
5. Tailoring your forensic training program to your forensic trainee's Myers Briggs Personality

C. Chronotypes

1. Overview of Chronotypes
2. How to determine you and your forensic trainee's chronotypes
3. How chronotypes impact the learning process
4. Tailoring your forensic training program to your forensic trainee's chronotype

D. Learning Styles

1. Overview of the Vark Learning Styles
2. How to determine you and your forensic trainee's learning styles
3. How learning styles impact the learning process
4. Tailoring your forensic training program to your forensic trainee's learning style

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II. Ethical, Legal, Liability and Safety Responsibilities

A. Ethics/Legal

1. Ethical responsibilities of a forensic training officer
2. Legal responsibilities of a forensic training officer
3. Ramifications for providing poor training

B. Liability/Safety

1. Safety considerations
2. Agency and forensic trainer liability

C. Training Program Roles/Responsibilities

1. The roles and responsibilities of the forensic supervisor
2. The roles and responsibilities of the forensic field training officer
3. The roles and responsibilities of the forensic trainee

III. Training Documentation

A. Daily Observation Reports

1. Overview of the Daily Observation Report (DOR)
2. Importance of the DOR
3. How to properly document the training process
4. How to appropriately deliver feedback to the forensic trainee

B. Addressing Difficult Forensic Trainees

1. How to recognize when a forensic trainee is struggling
2. Determining the source of the struggle
3. How to address the source of the struggle

IV. Building a Forensic Training Program

A. The essential components of a forensic training program

1. The Crime Scene Unit
2. The Latent Print Unit
3. The Evidence Unit

B. The top four training mistakes and how to avoid making them

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V. Pre & Post Training

- A. Managing the forensic field training officers
 - 1. Improving the skills of your forensic training officers
 - 2. Managing the other responsibilities of your forensic training officers
- B. Remedial Training
 - 1. Learn how to create and implement remedial forensic training programs
- C. Evaluating your forensic training program
 - 1. How to determine if your forensic training program is effective